

# SAFEGUARDING & WELFARE REQUIREMENT: SAFETY & SUITABILITY OF PREMISES, ENVIRONMENT & EQUIPMENT

## 8.7 No Smoking, Medication and other Substances



### Policy Statement

At St John's Playtime Pre-school we comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

### Procedures (Smoking)

- All staff, parents and volunteers are made aware of our no-smoking policy.
- We display no-smoking signs.
- The no-smoking policy is stated in our information for parents.
- We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.
- Staff who smoke or use E-cigarettes do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who do smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues.
- Smoking is not permitted in any vehicles belonging to the setting.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

### Procedures (Medication and other substances – taken from EYFS – 2017; 3.19)

- “Staff members must not be under the influence of alcohol or any other substance which may affect their ability to care for children. If a staff member is taking medication which may affect their ability to care for children, the staff member should seek medical advice. Providers must ensure that staff members only work directly with children if medical advice confirms that the medication is unlikely to impair that staff member’s ability to look after children properly. All medication on the premises must be securely stored, and out of reach of children, at all times.”

### Legal framework

- The Smoke-free (Premises and Enforcement) Regulations (2006)

- The Smoke-free (Signs) Regulations (2012)
- The Early Years Foundation Stage Framework (2017)

**This policy was adopted at a meeting held by St John's Playtime Pre-school committee on 17<sup>th</sup> June 2009.**

**This policy was reviewed & updated on: April 2023**

**This policy will be reviewed again on: April 2024**

**Signed on behalf of the Management committee and provider:**

**Name of Signatory:** Lisa Calver *lcalver*

**Role of Signatory:** Committee Chairperson